

RTR Application submitting procedure:-

Exam commencing on 17th May 2021. Application submission process starts on 29th March, 2021.

Last date:-

A- Online filing period : 29-03-2021 to 10-04-2021 (website for filing: <http://www.rlo-mumbai.in/> select 'RTR-EXAM' panel on the home page)

B- Hard copy submission period: 29-03-2021 to 15-04-2021 (Application form can be downloaded here: <http://www.rlo-mumbai.in/> COP-1 form in the Download-Forms section)

(Filing of online application is not mandatory. However all applicants are advised to submit online form for record and easy reference. Dates are tentative. The decision of WPC HQ, New Delhi will be final on all matters including change of dates related to holding RTR exam)

Part-I: - About hardcopy submission.

Hard copy should be submitted to RLO Mumbai with all documents bunched in the following order:-

1. Online acknowledgement duly signed.
2. COP -1 form page no (2, 3, 4 & 5), declaration at page no. 3 should be signed by applicant as well as witness. Fee payment (as mentioned in Part-II below) details also to be reflected in the application.
3. Nationality and character certificate duly signed with stamp by gazetted officer.
4. All other certificates (DoB, school leaving etc.) attested.
5. Attendance certificates (with photo affixed).
6. Bharatkosh exam fee payment receipt.
7. Two additional photographs should be enclosed in separate envelope and Stapled to any of page at right side.
8. The email id and mobile number may be indicated in the application form.

Part-II: - About payment of fee

Change in payment details for Radio Telephone Operator's Certificate of Proficiency - RTR (Aero) Examination, to be held at Mumbai center:-

License issued from	RTR Exam fee.	Name of the payee under NTRP	Address of the RLO where application should be submitted
RLO, Mumbai	Rs.500/- to be paid in the Bharatkosh portal.	008604 - Controller of Communication Accounts, Mumbai.(after selecting RTR(R) Exam as purpose, choose PAO and select the above code)	Assistant Wireless Adviser, WPC Wing Regional Licensing Office, Ministry of Communications, 3 rd Floor, MINL Telephone Exchange. Building, Charkop, Sector-5, Kandivali (W), Mumbai – 400067. Tel No. +91 22 2867 2351. Email: wrlo.wpc@gmail.com

Part-III: - About admit card

Admit card: - After the approval of the competent authority, the list of admitted and rejected candidates will be displayed on the DoT website (<https://dot.gov.in/>). The admit card of the admitted candidates will be issued by RLO Mumbai. **After the admitted card is released, any request for (i) reconsideration of the rejected candidates and (ii) change of exam date for the admitted candidates will not be entertained by RLO Mumbai under any circumstances.**

Dated: 24-03-2021

Mumbai:400067